



NOTES TO HELP PARENTS ORDERING UNIFORM

Uniform may be ordered - mail order (telephone / post) or collected from our Buckingham office, open Monday – Friday 9am – 5pm. (Saturday mornings only in peak times).

All orders must be paid for before they can be despatched or collected. This can be credit/debit card, cheque (supported by bankers card) or cash.

Sizing details are where possible given on the price list but if in doubt please telephone our office for assistance or you are welcome to bring your child to our showroom to try sizing options.

We will endeavour to despatch mail orders within 48 hours during normal term times but there will be extended delivery times at the start of a new school intake.

Whilst we aim to keep all the range of uniform in stock all year round it is advisable to call our office and check the availability before collecting.

Where we are

Buckingham Industrial Park - off A421 Buckingham ring road.

This is close to Tescos and as the road is dual carriageway the turning into Buckingham Industrial Park is on your left hand side just before the Best Western Hotel if you are travelling towards Tingewick.

Drive into the estate (road Gt Slade) continue up to the top of hill and bear left towards Household Waste Site (road Yonder Slade) and turn right into Homeground (Chandler Ray solicitors unit on corner) continue to the end of the road (Homeground) with Pizza 2 U on your left.

We are a few yards further on to the left Unit 1 Hillcrest Rise.

Order Form - Magdalen College School, Brackley
Send orders to:
T King Associates Ltd

Unit 1
Hillcrest Rise
Buckingham Industrial Park
Buckingham
MK18 1SL

Tel: 01280 824836
Fax: 01280 824853
Email: info@tkingassociates.com

OFFICE USE ONLY
Date order rec'd:.....
Payment method:.....
Date Despatched/Method:.....
Order Ref. Number:.....

PLEASE PRINT IN BLOCK CAPITALS (Confidentiality – no details will be passed on to any other organisation)

Parents/Guardians Name		
Address		
Post Code	Telephone Home	Telephone Work

If there are any dates not suitable for us to deliver please advise or give an alternative delivery address.

<u>Item Description</u>	<u>Ref No.</u>	<u>Colour</u>	<u>Size</u>	<u>Quantity</u>	<u>Price £</u>

Mail Order Charges if required	Total Price £
Up to 3 items = + £1 per item	+ Mail order Charge £
Over 4 Items = + £4	
COLLECTING? YES / NO	TOTAL AMOUNT ENCLOSED£.....

Make cheques/postal orders payable to T King Associates Ltd. Do not send cash through the post. Please remember that we cannot process your order until we have received full payment.

Parent's or Guardian's Signature:..... Date:.....
ALLOW 2 WEEKS FOR DELIVERY.
All orders and payment to be sent directly to T King Associates Ltd.

Cardholder must be parent/guardian as above	Cardholder's Signature	Issue Number		
MASTERCARD/VISA DETAILS		Security Number		

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Date of Expiry.....
Where we are:
* Buckingham Industrial Park off A413
* Follow signs towards Household Waste Site
* Turn right into Homeground with Pizza2u on left
* You will see our sign on side of building ahead of you

RETURNS POLICY
Only unnamed garments in saleable condition will be considered for refund or exchange. No refunds given on any postage & packing.