

Privacy Notice – Friends of Magdalen College School

How we use parental / guardian/ other parties information for fund raising activities

Magdalen College School are a Data Controller for the purposes of the Data Protection Act (DPA) / General Data Protection Regulations 2018 (GDPR). This notice provides information to parents / guardians/ others parties who are participating in an activity / event organised by the Friends of Magdalen College School of how their personal data is used

The categories of information that we may collect, hold and share include:

- Personal information (such as name, address, email)

Why we collect and use this information

We use the data:

- To keep you informed of fundraising events and activities.
- To reclaim Gift Aid donations if applicable

The lawful basis on which we use this information

We collect and use this information under the lawful basis of Consent. Consent may be withdrawn at any time but this would directly impact on the ability to keep you informed of activities.

Collecting information

The information is collected on a voluntary basis. Parents / Guardians voluntarily provide the information to enable information regarding events and in order that gift aid can be reclaimed.

Accuracy of Data

The data is supplied by the individual. It is the responsibility of those individuals to ensure the data supplied, remains accurate. If you wish to update your personal contact details or any other details please contact generalenquiries@magdalen.northants.sch.uk

Storing data

The majority of data is held for as long as consent remains in place.

Who we share the information with

We routinely share the information with:

- HMRC for gift aid purposes

Why we share information

We do not share information with anyone without consent unless the law and our policies allow us to do so.

Requesting access to your personal data

Under data protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information contact dpo@magdalen.northants.sch.uk

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Contact

If you would like to discuss anything in this privacy notice, please contact: dpo@magdalen.northants.sch.uk