

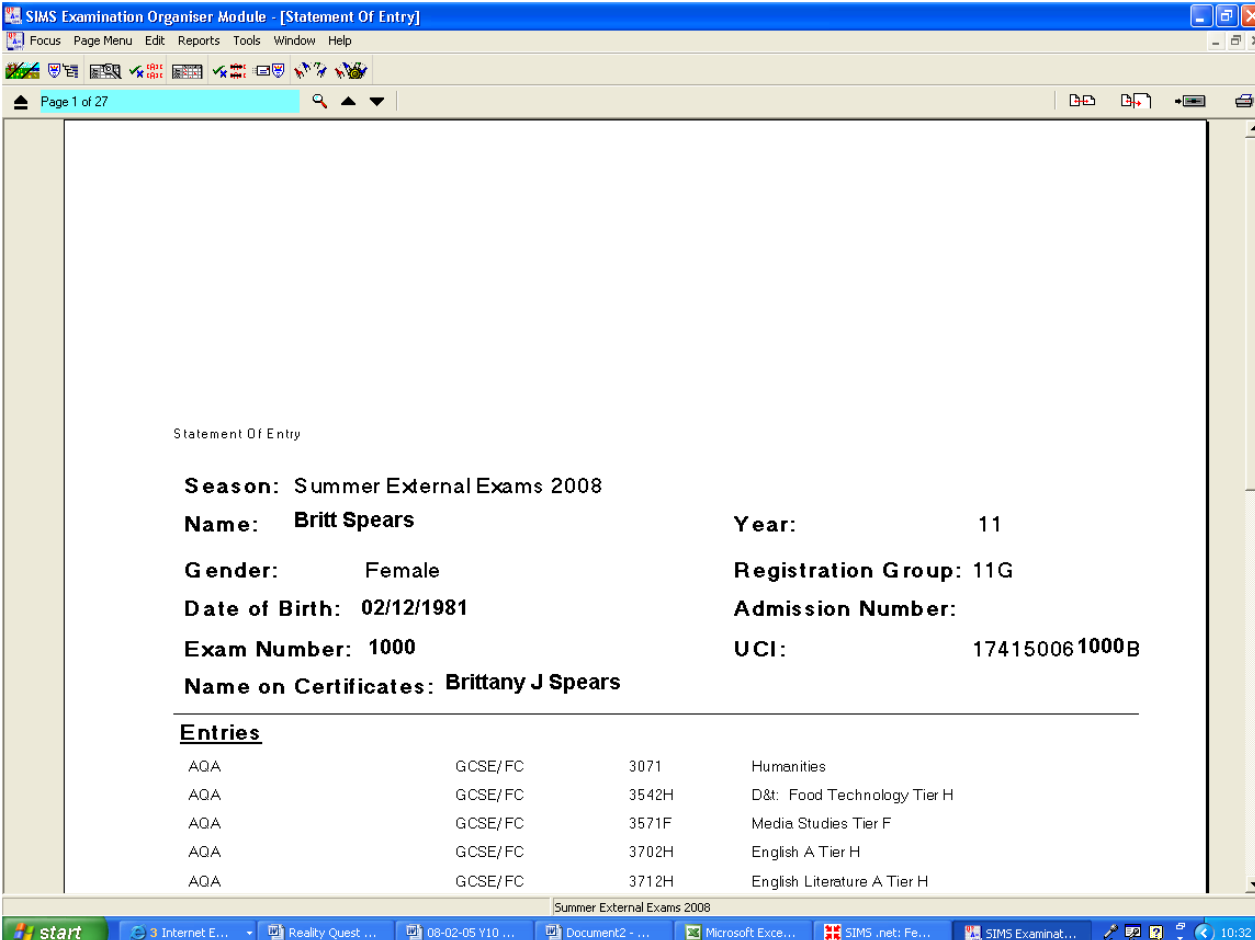
UNDERSTANDING EXAM PAPERWORK

Exam paperwork can be confusing and understanding the numbers and codes used by the Exam boards is not an easy task, even for an Exams Officer!

Statement of Entry

Your child will bring home a 'Statement of Entry' produced from the school's Exam Management system. This document lists all the exams that your son/daughter has been entered for. This document should be checked carefully once received, if any of the information is incorrect, please inform the Exams Officer IMMEDIATELY. Dates for final entries are set by the Exam Boards and are beyond our control.

When you get your son/daughter's statement of entry you are asked to check that their personal information is correct. It is important that their name and date of birth are correct as it is the LEGAL name that will be printed on their FINAL certificate.



The screenshot shows a software window titled "SIMS Examination Organiser Module - [Statement Of Entry]". The window contains a "Statement Of Entry" form with the following details:

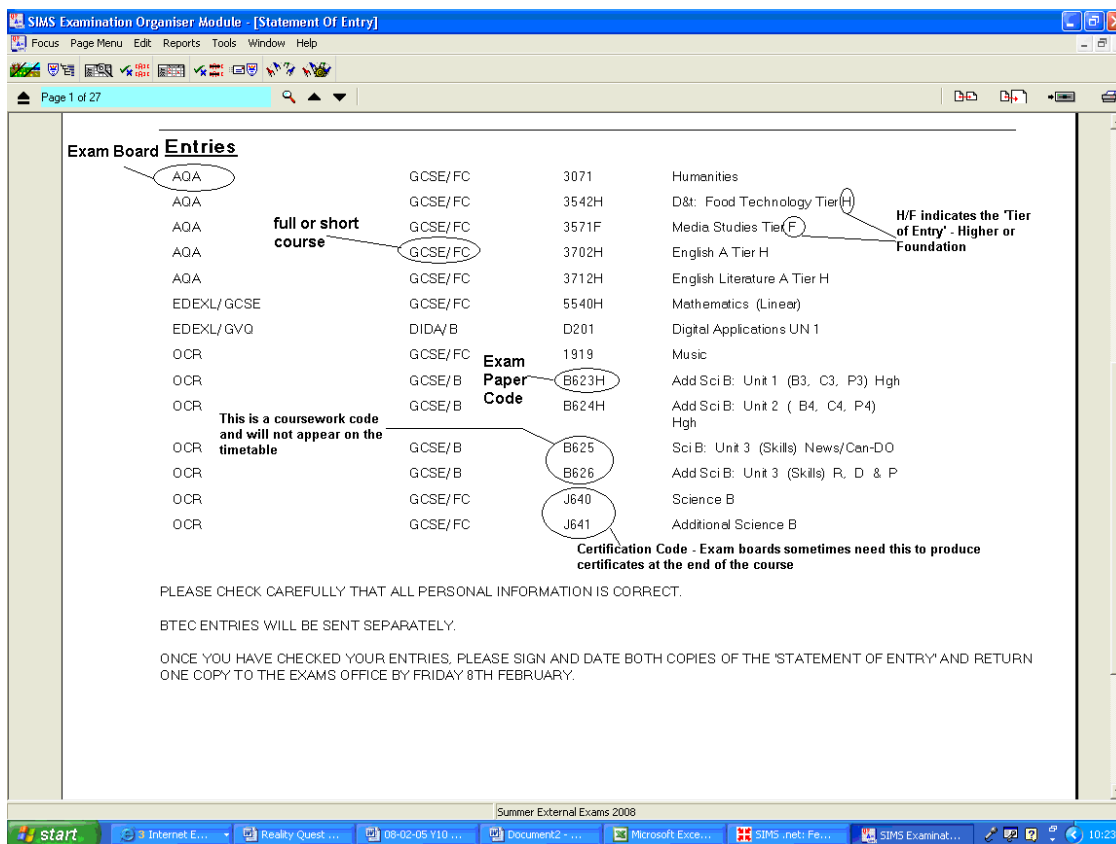
Season: Summer External Exams 2008
Name: Britt Spears
Year: 11
Gender: Female
Registration Group: 11G
Date of Birth: 02/12/1981
Admission Number:
Exam Number: 1000
UCI: 174150061000B
Name on Certificates: Brittany J Spears

Below the personal information is a section titled "Entries" with a table of exam entries:

Exam Code	Exam Board	Exam Number	Exam Name
AQA	GCSE/FC	3071	Humanities
AQA	GCSE/FC	3542H	D&t: Food Technology Tier H
AQA	GCSE/FC	3571F	Media Studies Tier F
AQA	GCSE/FC	3702H	English A Tier H
AQA	GCSE/FC	3712H	English Literature A Tier H

The next part of the 'Statement of Entry' lists all the exams that your son/daughter has been entered for. They should know which exams they are taking, however, if they have any queries, they should direct them to the Head of Department or Subject Teacher.

This breaks down as follows:



At YOUR CENTRE the Exam Boards we use for GCSE/A Level are:

- AQA
- EDEXCEL
- OCR
- WJEC

Paper Code will be listed on the timetable, if you feel that something is missing, or there is something you don't understand, please contact the Exams Officer.

Coursework Code – this indicates coursework that will be submitted for the GCSE course. This will not be indicated on the timetable.

Certification Code – this is a code that the exam board uses to produce a certificate for the completed course. This code will not appear on the timetable.

Timetable

Individual Candidate Timetable - Default

Season: Summer External Exams 2015

Name: Brittany Spears

Year: (11)

Gender: Female

Registration Group: (11U)

Date of Birth: 01/04/1999

Admission Number: 004632

Candidate Number: 1000

ULN: 000000061000B

UCI: 000000061000B

Name on Certificates: Brittany Spears

Timetabled Components

Internally assessed exams, date and time will be set by subject tutor

Date	Start	Duration	Board	Level	Element	Component
TBA	N/A	0	CIE	GCSE/FC	0522BS: First Language English Opt BS	0522/05: Speaking & Listening
TBA	N/A	0	EDEXL/GCS	GCSE/B	5FR04: French 4	5FR0401: Writing

Language exams automatically have an entry for Foundation and Higher as the tiers can be mixed – candidates will sit one of each exam one after the other

Tue 12/05/2015	09:00	25	EDEXL/GCS	GCSE/B	5FR01: French 1	5FR011F: Listening (F)
Tue 12/05/2015	09:00	35	EDEXL/GCS	GCSE/B	5FR01: French 1	5FR011H: Listening (H)
Tue 12/05/2015	09:00	35	EDEXL/GCS	GCSE/B	5FR03: French 3	5FR033F: Reading (F)
Tue 12/05/2015	09:00	50	EDEXL/GCS	GCSE/B	5FR03: French 3	5FR033H: Reading (H)
Mon 18/05/2015	09:00	90	AQA	GCSE/B	97151H: English Literature Unit 1H	97151H: English Literature Unit 1 Tier H
Wed 20/05/2015	09:00	60	OCR	GCSE/B	A292: Bus Studs: Business & People	A292/01: Bus Studs: Business & People Written

Wed 20/05/2015	13:30	75	OCR	GCSE/B	B731H: Biol B: Biology Modules B1, B2, B3 Hgh	B731/02: Biol B: Biol Mod B1, B2, B3 Wrtn Hgh
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↑ Date ↑ Time ↑ Length In minutes ↑ Board ↑ Level ↑ Which exam is being taken

Unless there is an exam clash, there is not opportunity to take the exam at a different time or on a different day – it is very important that you note down the times of all your exams and ensure that you are on time.

Wed 03/06/2015	09:00	120	OCR	FSMQ/A	6993: Maths: Additional Mathematics	6993/01: Maths: Additional Maths Paper 1
Thu 04/06/2015	09:00	105	EDEXL/GCS	GCSE/FC	1MA0H: Mathematics A (Linear) Option H	1MA0 1H: Non Calculator (H)
Fri 05/06/2015	09:00	90	OCR	GCSE/B	A293: Bus Studs: Prd, Financ & Ext Bus Env	A293/01: Bus Stud: Prd Fin & Ext Bus Env Wrtn
Fri 05/06/2015	13:30	75	OCR	GCSE/B	B741H: Chemistry B: Chem Mdls C1, C2, C3 Hgh	B741/02: Chmstry B: Chem Mdl C1, C2, C3 Wtn Hgr
Mon 08/06/2015	09:00	105	EDEXL/GCS	GCSE/FC	1MA0H: Mathematics A (Linear) Option H	1MA0 2H: Calculator (H)
Mon 08/06/2015	13:30	75	WJEC/GCSE	GCSE/B	473201: Hospitality & Paper Assessment	47320001: Hospitality & Unit 2 Written Paper
Tue 09/06/2015	13:30	75	OCR	GCSE/B	B751H: Physics B: Physcs Mdls P1, P2, P3 Hgh	B751/02: Physics B: Physc Mdl P1, P2, P3 Wtn Hgh
Wed 10/06/2015	09:00	105	AQA	GCSE/B	91402D: History A Unit 2 Option	91402D: History A Unit 2 Option

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Results

On results day you will receive a 'Statement of Results'. THIS IS NOT YOUR FINAL CERTIFICATE. The statement lists ALL the exams you have taken and any components within the qualification.

A capital letter indicates an OVERALL grade, whereas a lowercase letter indicates a COMPONENT within the qualification. The points are the value given to the OVERALL grade for data analysis.

Candidate Statement of Results

Season: Summer External Exams 2015

Series: (All)

Name: Brittany Spears

Year:

Candidate Number: 1000

Reg. Group: (11U)

UCI: 00000061000B

ULN: 0123456789

Exam Results

Board	Level	Element Code	Title	Grd1	Grd2	Mark Equiv	End1	End2	Points
RSA	FSKL/L2	987701	OCR Functional Skills lct L2	P					0
OCR	FSMQ/A	6993	Maths: Additional Mathematics	A					45
CIE	GCSE/FC	0522BS	First Language English Opt BS	A					52
EDEXL/GC	GCSE/FC	1MA0H	Mathematics A (Linear) Option H	A*					58
EDEXL/GC	GCSE/FC	2FR01	French	A*					58
WJEC/GCS	GCSE/FC	4730LA	Catering Cash in (Linear)	A*		184			58
WJEC/GCS	GCSE/FC	4740LA	Hospitality Cash in (Linear)	A		162			52
AQA	GCSE/FC	9142	History A	A		179			52
AQA	GCSE/FC	9717	English Literature	A*		183			58
OCR	GCSE/FC	J253	Business Studies	A		212			58
OCR	GCSE/FC	J263	Biology B	A*		381			58
OCR	GCSE/FC	J264	Chemistry B	A*		378			58
OCR	GCSE/FC	J265	Physics B	A*		381			58
WJEC/GCS	GCSE/B	473101	Hospitality & Controlled Assessment			113 a*			58
WJEC/GCS	GCSE/B	473201	Hospitality & Paper Assessment			71 a			58
WJEC/GCS	GCSE/B	474101	Hospitality & Event Based Task			96 a			58
WJEC/GCS	GCSE/B	474201	Hospitality & Unit 4 Written Paper			66 a			58
EDEXL/GC	GCSE/B	5FR01	French 1			54 a*			58
EDEXL/GC	GCSE/B	5FR02	French 2			78 a			58
EDEXL/GC	GCSE/B	5FR03	French 3			60 a*			58
EDEXL/GC	GCSE/B	5FR04	French 4			86 a*			58
AQA	GCSE/B	91401A	History A Unit 1 Option A			49 b			58
AQA	GCSE/B	91402D	History A Unit 2 Option D			80 a*			58
AQA	GCSE/B	91403	History A Unit 3			50 a*			58
AQA	GCSE/B	97151H	English Literature Unit 1H			65 a			58

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