

Introduction

This policy sets out the school's arrangements for managing the access of providers to pupils at Magdalen for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic & technical courses.

Procedure for the Management of provider access requests

A provider wishing to request access should contact the Curriculum Manager via:

✉ Generalenquires@magdalen.northants.sch.uk

☎ 01280 846300

Opportunities for access

Provision for Careers information, guidance advice & support (CIAGS) for Magdalen students is focused in advance of dates of transition ie:

- In year 8 in preparation for choosing GCSE options
- In year 10 in preparation for choosing post-16 pathways in year 11
- In year 12 in preparation for post-A level pathways

All CIAGS provision is through this programme except in exceptional circumstances. These events, integrated into the school careers programme, will offer providers an opportunity to visit the school to speak to pupils and/or their parents/carers. An overview of the Magdalen careers provision is available on the school website:

<http://www.magdalen.northants.sch.uk/cms/curriculum/careers-information-advice-and-guidance/>

Stand-alone events outside of this programme are unlikely to be granted. Please speak to the Curriculum Manager to identify the most suitable opportunity within this programme.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be agreed in advance of the visit with the Curriculum Manager or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the careers resource centre in the library, managed by the school librarian. The library is available to all students at lunch and break times.

Approved by SLT – October 2019

Next review: