

**MAGDALEN COLLEGE SCHOOL**

**PASTORAL SUPPORT ASSISTANT  
PERSON SPECIFICATION**

<b>ESSENTIAL QUALITIES</b>	<b>DESIRABLE QUALITIES</b>
Educated to GCSE standard including good grades at GCSE maths and English	Further or Higher Education qualifications
Experience of working with young people	Experience of working in mainstream education with students aged 11-19
An ability to communicate well with all staff and students	First Aid Qualifications
Self motivation and the ability to take the initiative	
Empathy and good listening skills	
An ability to deal sensitively and patiently with students and to treat them with respect	
An ability to deal in a positive way with students with challenging behaviour and/or emotional difficulties	
A commitment to inclusive and comprehensive education	
Good written and verbal communication	
A patient, calm, sensitive and flexible approach to working with students ,staff and parents	
A commitment to provide the best possible support for students of all ages and abilities	
An ability to work as part of a team and independently	
Proficient skills in using spreadsheet and in word processing	
A hard working approach	